

SN: 009 / 081 / 082



Date: 12/05/2024

To Whom It May Concern

This is to certify that Mr. Saurav Karki was employed with **Ultrabyte International Pvt. Ltd.** as an **Office Assistant** from **April 3, 2023, to August 16, 2024.**

During his tenure with us, Mr. Karki demonstrated a high level of professionalism, dedication, and efficiency in carrying out his responsibilities. His key duties included managing administrative tasks, organizing office tasks, website and software testing (QA), assisting team members with daily operations, and ensuring the smooth functioning of office activities.

Mr. Karki showcased strong organizational and technical skills, a positive attitude, and a willingness to learn, which significantly contributed to the team's overall productivity. He maintained excellent relationships with colleagues and demonstrated a commitment to meeting deadlines effectively.

We appreciate his contributions to the organization and wish him success in all his future endeavors.

Please feel free to contact us for further information regarding Mr. Saurav Karki's tenure with Ultrabyte International Pvt. Ltd.

With Regards,

Chandra Kala Rijal
HR Manager

Ultrabyte International Pvt. Ltd.
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